



# General Machinery Safety Instructions

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Machinery House  
requires you to read this entire Manual before using this machine.

- 1. Read the entire Manual before starting machinery.** Machinery may cause serious injury if not correctly used.
- 2. Always use correct hearing protection when operating machinery.** Machinery noise may cause permanent hearing damage.
- 3. Machinery must never be used when tired, or under the influence of drugs or alcohol.** When running machinery you must be alert at all times.
- 4. Wear correct Clothing.** At all times remove all loose clothing, necklaces, rings, jewelry, etc. Long hair must be contained in a hair net. Non-slip protective footwear must be worn.
- 5. Always wear correct respirators around fumes or dust when operating machinery.** Machinery fumes & dust can cause serious respiratory illness. Dust extractors must be used where applicable.
- 6. Always wear correct safety glasses.** When machining you must use the correct eye protection to prevent injuring your eyes.
- 7. Keep work clean and make sure you have good lighting.** Cluttered and dark shadows may cause accidents.
- 8. Personnel must be properly trained or well supervised when operating machinery.** Make sure you have clear and safe understanding of the machine you are operating.
- 9. Keep children and visitors away.** Make sure children and visitors are at a safe distance for you work area.
- 10. Keep your workshop childproof.** Use padlocks, Turn off master power switches and remove start switch keys.
- 11. Never leave machine unattended.** Turn power off and wait till machine has come to a complete stop before leaving the machine unattended.
- 12. Make a safe working environment.** Do not use machine in a damp, wet area, or where flammable or noxious fumes may exist.
- 13. Disconnect main power before service machine.** Make sure power switch is in the off position before re-connecting.
- 14. Use the Correct Extension Lead.** Extension leads should be avoided where possible but If required, always use an extension lead that is rated for the power requirements of your machinery. Using an incorrectly rated extension lead can lead to overheating, damage to machinery, or potential fire hazards. Ensure leads are in good condition and free of damage. Replace if faulty.
- 15. Keep machine well maintained.** Keep blades sharp and clean for best and safest performance. Follow instructions when lubricating and changing accessories.
- 16. Keep machine well guarded.** Make sure guards on machine are in place and are all working correctly.
- 17. Do not overreach.** Keep proper footing and balance at all times.
- 18. Secure workpiece.** Use clamps or a vice to hold the workpiece where practical. Keeping the workpiece secure will free up your hand to operate the machine and will protect hand from injury.
- 19. Check machine over before operating.** Check machine for damaged parts, loose bolts, Keys and wrenches left on machine and any other conditions that may effect the machines operation. Repair and replace damaged parts.
- 20. Use recommended accessories.** Refer to instruction manual or ask correct service officer when using accessories. The use of improper accessories may cause the risk of injury.
- 21. Do not force machinery.** Work at the speed and capacity at which the machine or accessory was designed.
- 22. Use correct lifting practice.** Always use the correct lifting methods when using machinery. Incorrect lifting methods can cause serious injury.
- 23. Lock mobile bases.** Make sure any mobile bases are locked before using machine.
- 24. Allergic reactions.** Certain metal shavings and cutting fluids may cause an allergic reaction in people and animals, especially when cutting as the fumes can be inhaled. Make sure you know what type of metal and cutting fluid you will be exposed to and how to avoid contamination.
- 25. Call for help.** If at any time you experience difficulties, stop the machine and call you nearest branch service department for help.



# Porta Power Hydraulic-Manual Safety Instructions

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requires you to read this entire Manual before using this machine.

- 1. Maintenance.** Check oil levels and fill to correct oil levels if necessary. Apply oil to surface of ram to maintain good lubrication.
- 2. Porta Power Condition.** Porta Power must be maintained for a proper working condition. Never operate a Porta Power that has low oil levels, damaged or worn parts. Scheduled routine maintenance should be performed on a scheduled basis. Check all hoses, heads, rams, tubes and rods for cracks or damage. Replace if necessary.
- 3. Hand Hazard.** Keep hands away from the pressure head and away from pinch areas, under any circumstances, while the machine is in operation. Serious injury can occur.
- 4. Gloves & Glasses.** Always wear leather gloves and approved safety glasses when working on or around a Porta Power.
- 5. Work area hazards.** Keep the area around the Porta Power clean from oil, tools, objects & chips. Pay attention to other persons in the area and know what is going on around the area to ensure unintended accidents.
- 6. Trained Personnel.** Allow only trained, authorized personnel to operate a porta-power.
- 7. Using Porta Power.** Stay clear of a Hydraulic Ram when using the tool. Position your body as far away from the Ram as is practical when the Ram is under a load. It is possible for a Ram to slip under a load, possibly resulting in serious injury and / or property damage.
- 8. Overloading Porta Power.** Do not exceed the maximum PSI capacity of each Hydraulic Ram in this Kit. Also, do not operate a Ram beyond its maximum range of travel. Exceeding the maximum PSI and travel capacity of a Ram can cause personal injury and / or property damage.
- 9. Warning Labels.** Take note of any warning labels on the Porta Power and do not remove them.
- 10. Vehicle Hazard.** Before working on a vehicle, always set the parking brake and block the tires. Never attempt a repair while the engine is running or the vehicle is moving. Avoid off-center loads. If the Hydraulic Pump unit seems unusually hard to pump, immediately stop the operation. Adjust the Hydraulic Ram unit to eliminate or diminish an off-center load.
- 11. Storing Porta Power.** Store idle jacks and equipment out of reach of children and other untrained people. Jacks and equipment are dangerous in the hands of untrained users.
- 12. Call for help.** If at any time you experience difficulties, stop the machine and call your nearest branch service department for help.

# PLANT SAFETY PROGRAM

## **NEW MACHINERY HAZARD IDENTIFICATION, ASSESSMENT & CONTROL**

### **Porta Power Hydraulic - Manual**

Developed in Co-operation Between A.W.I.S.A and Australia Chamber of Manufactures  
 This program is based upon the Safe Work Australia, Code of Practice - Managing Risks of Plant in the Workplace ( WHSA 2011 No10 )

Item No.	Hazard Identification	Hazard Assessment	Risk Control Strategies <small>(Recommended for Purchase / Buyer / User)</small>
B	CRUSHING	HIGH	Do not exceed maximum capacity. Check equipment for damage prior to use. Wear safety boots. Never put any part of your body between hydraulic ram and material. Always support material properly with Porta Power. Ensure Job will not move around and is on level solid ground.
C	CUTTING, STABBING OR PUNCTURING	MEDIUM	Use equipment in the correct manner as to avoid parts being ejected out under pressure.
E	STRIKING	MEDIUM	Use equipment in the correct manner as to avoid parts being ejected out under pressure. Wear safety glasses to protect eyes

Plant Safety Program to be read in conjunction with manufactures instructions



[www.machineryhouse.com.au](http://www.machineryhouse.com.au)



[www.machineryhouse.co.nz](http://www.machineryhouse.co.nz)

Authorised and signed by:

Safety officer:

Manager:

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